

BROADWAY STEPS



Key activity methods



It's Your Move Group Session



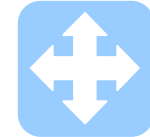
1:1 Client Workshop



Activity learning



Achieve economic well being



1.1 Make a weekly budget plan

Weekly budgeting

Worksheet 1.1

Budget for a week

1.2 Identify 3 things you could do to save money

Saving Money

Worksheet 1.2

Negotiate loan repayment

1.3 Explain the concept of interest

Understanding Interest

Worksheet 1.3

Compare loan prices online

1.4 Understand the different ways of paying bills

Paying your bills

Worksheet 1.4

Set up direct debit

1.5 Accurately read utility bills

Utility bills and bank stmts

Worksheet 1.5

Read hostel meters

1.6 Identify core components of bank statement

Utility bills and bank stmts

Worksheet 1.6

Query bank statement

Progress options

Getting a bargain

IYM Money workbooks

Capitalise referral

Dealing with debt

Welfare rights referral



Enjoy and achieve



2.1 Identify skills/experience for at least 3 jobs

Job search skills

Worksheet 2.1

Employment academy

2.2 Identify your own skills and explain how they are relevant to one job

Skills and Experience

Worksheet 2.2

Attends job fayre

2.3 List the information provided on a CV/application form

Writing a CV

Worksheet 2.3

Write CV

2.3 Explain key stages in applying for a job

Applying for a Job

Worksheet 2.4

Discussion or application

2.5 Understand how personal presentation affects peoples perception

Preparing for interview

Worksheet 2.5

Mock interview

2.6 Identify/undertake 2-3 ways of improving basic skills

Using basic skills

Worksheet 2.6

Basic skills assessment

Progress options

Accessing ETE

BBC Skills wise Sessions

Work and Learning referral

Starting work

Broadway Jobs website

College course



Be healthy



3.1 Explain the process for GP registration

Accessing health services

Worksheet 3.1

Register with GP

3.2 Identify the five good groups and benefits of each

Food Groups

Worksheet 3.2

Pret session

3.3 Cook a basic meal from scratch

Basic Cooking

Worksheet 3.3

Cooking communal meal

3.4 Understand the use by/sell by date of food

Use by dates

Worksheet 3.4

Fridge check

3.5 Explain how drugs/alcohol will affect your ability to maintain a home

How drugs affect your home

Worksheet 3.5

Drink sense group / key work session

3.6 Measure emotional well being and the impact it has on others and myself

Dealing with stress

Worksheet 3.6

CBT group / key work session

Progress options

Basic sexual health

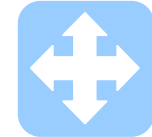
Pret recipes

Gardening/Pret referral

Chi Gung at Centre



Stay safe



4.1 Describe the benefits of at least two different types of housing

Housing options

Worksheet 4..1

Real lettings application

4.2 Accurately read housing adverts

Housing options

Worksheet 4.2

Supervised housing search

4.3 Describe how I can apply for either private or socially rented housing

Applying for housing

Worksheet 4.3

Supervised housing search

4.4 Produce a move on checklist

Move on checklist

Worksheet 4.4

Write a move on plan

4.5 Cost out the furniture needed for at least one room in a house

Getting furniture

Worksheet 4.5

Trip to furniture recycling

4.6 Understand the responsibility of a tenant/landlord in a tenancy agreement

Why tenancies fail

Worksheet 4.6

Tenancy sign up

4.7 Describe solutions to common problems I might have with my tenancy

Move on checklist

Worksheet 4.7

Floating support review

4.8 Accurately read utility meters

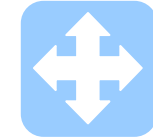
Reading utility meters

Worksheet 4.8

Taking meter readings



Make a positive contribution



5.1 Describe the role of my key worker

Role of keyworker

Worksheet 5.1

Agreeing support contract

5.2 Describe my rights/responsibilities within current community

Being a good neighbour

Worksheet 5.2

H&S check with staff

5.3 Explain how one thing I have done has made a positive impact on local community

Volunteering

Worksheet 5.3

Debrief on client involvement activity

5.4 Identify 3 things I can do to make communication clearer

Communication skills

Worksheet 5.4

Debrief on supervised phone call/group session

5.5 Identify 3 words people might find offensive and why

Causing offence

Worksheet 5.5

Discussion about appropriate behaviour

5.6 Understand how our negative actions can affect one another

Bullying and harassment

Worksheet 5.6

Warning for conduct

Progress options

Valuing human sexuality

Service user involvement

Service user involvement

Peer to peer inductions